**Hanni-Lou Salvadora, CPA**

Unit #3-19 Block 140, Vacanza @ East,

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**Objective:** To be a part of a dynamic and highly reputable company that will help to develop my knowledge in accounting, auditing, finance and management consulting.

**Work Experience:**

**Senior in Charge role/Assistant Manager role**

**KPMG Singapore Pte Ltd, Singapore** (Jan 2015 – Present) Financial Services Group

**Deloitte & Touche LLP, Singapore** (Jan 2013 – Jan 2015) Global Financial Service Industry Group

* As an audit in charge, reports directly to the manager and performs audit planning, directs the execution of audit procedures and ensure timely completion of the audit.
* Coordinates the staff work, act as client’s main point of contact with the firm
* Drafts a complete set of financial statement in accordance with the IFRS/SFRS and Firm’s internal standards and documentation requirements, reviews tax computation and drafts management representation letter
* Identify management letter points and discuss with engagement executives and client personnel
* Ensures the achievement of audit objectives through the proper execution of audit procedures and complete documentation
* Conducts and review compliance audit to ensure that licensed clients adhere to Monetary Authority of Singapore’s acts, notices and guidelines.
* Liaise with Head Office and component auditors on Group reporting

Clients:

* **Morgan Stanley Investment Management Company** (Investment Management)
* **Prime Partners Group** (Investment Management)
* **Bank of India, Singapore Branch** (Retail banking)
* **Trammo Asia Pte Ltd** (Commodity trading)
* **Armajaro Pte Ltd** (Commodity trading)
* **ING Asset Management** (Fund Management)
* **CBRE Global Investors** (Asset Management)
* **Panah, Splendid** (Fund companies)

**Associate role**

**Deloitte & Touche LLP, Singapore** (Jan 2013 – June 2013) Global Financial Service Industry

**PricewaterhouseCoopers LLP, Malta – (**January 2011 – November 2012) General Audit Group

Roles:

* Assist in planning, execution and completion of the audit.
* Drafting of a complete set of financial statement in accordance with the IFRS, preparation of a tax computation, drafting of management representation letter and other business letters.
* Ensures the achievement of audit objectives through the proper execution of audit procedures and complete documentation

Clients:

* **Air Malta**, **p.l.c** (Airline)
* **Gasan Group of companies**
* **Fund clients:**

Splendid Macro Funds, Abraaj, Lion Fund, Effissimo Capital Management, Lion Fund

* **Pantalesco Group** (contracting firm)

October 2009 – January 2011

**Citibank, N.A. - Citibank Business Services (CBS) –** Analyst, *- Business Planning & Analysis (Global Wealth Management Reporting)*

* Conduct monthly proofing/reconciliation of balance sheet accounts for Singapore and Hongkong business units. Specific duties:
* Reports during monthly meeting results of proof such as unreconciled or abnormal balances, long outstanding or unreversed accruals and prepares monthly aging of receivable and payable accounts
* Perform month-end closing and reconciliation of Singapore and Australia expense account.
* As Singapore/Australia expense process owner, ensures that locally managed Financial DataBase(FDB) system financials ties with New York managed Private Bank(PBMS) system financials. Investigate inconsistencies of the two system
* Monitor expense allocation received and sent from other operating units within CITI. Investigate nature and accuracy of allocation and adjustment received.
* Provide business process and system support on core and advanced head office and financial management reporting during the reporting cycles

**Education:**

**FAR EASTERN UNVIVERSITY**

Bachelor of Science in Accountancy (BSA)

**Graduated Cum Laude**

**LA CONSOLACION COLLEGE**

Elementary and Secondary Education

Graduated with **Honors**

**Trainings Attended:**

* **Audit of, Fund management companies, stockbrokerage and real estate**
* **Private Banking**
* **Advanced Financial Instruments**
* **Audit of Banks and Insurance/Pre-Need Companies**,
* **Anti-Money Laundering and Countering Finance Terrorism**

**Technical Competencies:**

* Working knowledge of MS Applications (Word, Excel, PowerPoint, Access,)

Microsoft Trainings attended:

* MS 2007 Excel Level 1 and 2 (Conducted by DB Wizards, MICROSOFT GOLD Certified Partner)
* MS 2007 Access Level 1 and 2 (Conducted by DB Wizards, MICROSOFT GOLD Certified Partner)
* Strong knowledge of IFRS and the International Standards on auditing (ISA)

**Licensure Exam Taken:**

* Licensure Examination for Certified Public Accountant - October 2007 (PASSED)

Date of registration: 20 November 2007